Imperial Calcasieu Human Services Authority

Governance Board Meeting

One Lakeshore Drive, Suite 2000

Lake Charles, Louisiana 70629

November 7, 2018

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AGENDA

I. CALL TO ORDER

 Gordon Propst, Chair called the meeting to order at 12:05pm noting that a quorum was present.

II. ROLL CALL

 a. Gordon Propst, appointed by Governor Edwards

 b. Corlissa Hoffoss, appointed by Governor Jindal

 c. Betty Cunningham, appointed by Governor Edwards

 d. Aaron LeBoeuf, appointed by Calcasieu Parish

 e. Scott Morgan, appointed by Allen Parish

 g. Angela Jouett, appointed by Cameron Parish

 h. Linda Storer, appointed by Beauregard Parish

 Absent: Kristen Cassidy, appointed by Jefferson Davis Parish

 EXECUTIVE STAFF PRESENT

 a. Tanya McGee, Executive Director

 b. Nikki James, Executive Assistant

III. INTRODUCTION OF GUESTS

 Gordon Propst announced no guests were present.

IV. APPROVAL OF MINUTES

Board members received the October minutes prior to the meeting. Gordon Propst entertained a motion to approve the October minutes. Betty Cunningham motioned and Scott Morgan seconded. Minutes were unanimously approved.

V. APPROVAL OF AGENDA

Tanya McGee made a request to add HR changes under the Executive Director’s report. Gordon Propst entertained a motion to approve the agenda with the addition. Scott Morgan motioned and Linda Storer seconded.

VI. BOARD MONITORING

1. Discuss Holiday Social

Tanya McGee made a recommendation that board members could bring a dessert to the December meeting to go with the lunch. This will allow for fellowship time after the meeting. Nikki James will coordinate the meal.

1. Communication & Support

Tanya McGee stated this policy discusses specifically the boards communication with the Executive Director (ED) and how support is provided by the ED. The ED must provide the board with required monitoring data in a timely, accurate, and understandable fashion. Tanya does not have any recommendation for change to this policy. The board has no recommendations for change to this policy.

VII. EXECUTIVE DIRECTOR REPORT

1. Sulphur Update

Tanya McGee reported that ImCal has signed a lease for the Sulphur clinic. It is a two story facility and the owner is making some slight renovations for us. ImCal will be ready to move in on December 1st, however, due to hiring of some staff and licensure requirements, the clinic will open to see clients on February 1, 2019. The clinic will be open three days per week. Tanya McGee stated primary care services will be offered in Sulphur.

Betty Cunningham stated the Beauregard clinic is in need of landscaping. Tanya McGee stated ImCal is still working on the beautification project for Beauregard and landscaping will be done soon. ImCal has recently completed painting, pressure washing of the clinic and getting the new signage.

1. DOJ findings & LDH response

Tanya McGee stated the Louisiana Department of Health (LDH) has been cited by the Department of Justice (DOJ) for inappropriately housing and admitting individuals with severe persistent mental illness into nursing homes and not providing services for them in the home or community. Tanya stated individuals may qualify to be admitted into the nursing homes but not necessarily needed to stay in them permanently. Tanya stated a major concern is housing for individuals and having the community support. LDH called in all the ED’s to be part of the committee that is for the response to DOJ’s findings. The project is called “CHOICES” and will have a focus on Medicaid expansion to ensure individuals are able to access additional services.

1. SOR Opioid Grant

Tanya McGee stated that in response to the Opioid crisis ImCal has received two grants. The first was the State Targeted Response (STR) Grant which was to increase availability of medicated assisted treatment. The proven method of success is a Methadone program or Suboxone. State of Louisiana does not pay for Methadone under the Medicaid program and the cost is expensive. One of the goals of the grant is to show that medicated assistant treatment does work and hopefully get Methadone covered under Medicaid as currently the grant is covering the cost.

The next grant is the State Opioid Response (SOR) Grant is for assisting people to get access to treatment by increasing our access in terms of crisis response. This includes a mobile crisis response team, a crisis receiving center. Tanya reports having a meeting with the mayor, judge’s office and the district attorney’s office to discuss opening a crisis receiving center. Tanya stated there is a similar center in New Orleans call Low Barrier Shelter. Tanya stated that right now the greatest need for Calcasieu Parish is a crisis response network that gives individuals a place to go and be assessed and receive needed referrals. Tanya McGee is going to New Orleans to tour the Low Barrier Shelter. Tanya will also continue meeting with local stakeholders as everyone will need to be involved in this process.

1. Move to Fiscal agent-MHSD site visit

Tanya McGee and Paul Duguid completed an onsite visit Metropolitan Human Services District (MHSD) who is their own fiscal agent. Tanya stated it was a great meeting and received some very useful information including a checklist of everything ImCal needs to do with preparing to became our own fiscal agent. Next steps are ImCal will be hiring a consultant to assist with this project and researching accounting software.

1. HR Changes

Tanya McGee announced the internal promotion of Leigh Conway as the Human Resources Director. This promotion left Leigh’s former position as a HR Analyst vacant. After completing the posting/interview process, Nikki James has accepted the position as HR Analyst.

VIII. NEW BUSINESS

Scott Morgan stated he is resigning as the Allen Parish representative due to the rapid expansion of his private practice. Tanya McGee informed Mr. Morgan that he needs to submit an official resignation to the Allen Parish Police Jury.

Gordon Propst reminded the Board about ImCal’s Christmas Social on November 30th at Prien Lake Park. Nikki James will resend the invitation to the Board via email.

IX. NEXT MEETING- December 6, 2018

X. ADJOURNMENT

Gordon Propst entertained a motion to adjourn the meeting. Linda Storer motioned and Angela Jouett seconded. Meeting adjourned at 1:03pm.